



**PSYCHOLOGISTS IN HOSPITALS  
AND HEALTH CENTRES**  
SECTION  
**PSYCHOLOGUES EN MILIEUX  
HOSPITALIERS ET EN CENTRES  
DE SANTÉ**

## EXECUTIVE COMMITTEE MEETING MINUTES

Date: September 16 , 2025 12h00 EDT

In attendance: L Graff, K Collimore, A O'Callahan, S Kidd, J Pellizzari, S Greenham, J Heintz-Grove, K Mothersill

Regrets: A Pontefract, B Diplock

Minutes: J. Heintz Grove / L Graff

1. Approval/ Additions to Agenda (All) - approved
2. Approval of Minutes – May 21 2025 - approved
3. Reports from Executive
  - a) Chair (Lesley)
    - CPA conference: great turn out for featured speaker, the graduate student symposium, and the joint reception; AGM quorum obtained. High attendance for the conference overall. Section AGM minutes are in process  
**Action:** Lesley to send Jane final AGM slides for cross reference.  
**Action** – Lesley to send out the Section awards announcement via the listserv
    - Brought forward the idea of re-visiting the section name. potentially to broaden engagement with the section while still maintaining the mandate for advocacy in public health sector; for example Psychologists in Healthcare. **Discussion** – openness to revisiting the name as it only identifies two health settings; consider reviewing government of Canada terminology to align for advocacy; 'healthcare' may be too broad- perhaps public healthcare ? Exploration of more closely aligning and/or within larger relevant section concluded that would decrease visibility and may undermine priority mandate of advocacy. Section is relevant based for many leaders in health system.  
**Action:** timely to do a 'refresh' of our purpose and advocacy work. Plan a **virtual townhall to create a focussed conversation on our mandate, engaging section members and broader community of practice network; next meeting agenda item**
  - b) Secretary- Treasurer (Jane)
    - Finance report – \$3822.02 Cash balance  
Expenses for August – conference reception 363.00  
Anticipate that conference awards and honoraria will be reflected in finance report from next month.
    - **Action** – Jane to prepare year over year finance report at each meeting to provide comparator and facilitate for monitoring cash flow.

- c) Student Report (Aidan)
    - Would like to propose wording changes /clean up for the student awards.  
**Action:** Aidan to review proposed revisions with Lesley/Sean, and bring back to the Executive only if substantive changes.
    - Goals:
      - working to recruit more students to the section; continue ways to activate public health sector careers conversations offer
      - Residency planning Zoom event again; will include information on hospital/health system careers; has one resident presenter potentially confirmed; important to expose early to the positives of work in this sector. Aidan was encouraged to consider write up with peers on this topic for Canadian Psychology or Psynopsis.
      - Update google drive with processes, contacts etc for the student rep activities, to make it easier for the next individual to carry forward initiatives
    - An undergraduate student connected with Aidan regarding survey development for a project focused on clinical graduate student training opportunities in various public health system and other clinical settings and what draws to the different options. He has provided some feedback and is navigating a potential further role in this project.
  - d) Member at Large items
    - Canadian Psychology response submission (Kerry) – paper accepted and going to publication shortly. Pre-publication copy can be shared but not posted. It was an important priority and a significant team effort, which ultimately strengthened the final version.
    - Psynopsis special edition update (Kerry) – the edition is going to publication layout shortly; there was an excellent range of contributions; one additional article was able to be included.
  - e) Communications – website (Lesley)
    - Section website has been updated to include conference pictures and recent items
    - Member update – timely to reach out to across the country in November to highlight work of the Section and encourage joining CPA and the PHHC section; include current section members, community of practice network, and provincial organizations in the outreach  
**Action** – Lesley to circulate 2024 section benefits message for Executive to revise/update; need 1-2 to volunteer to prepare
  - f) CPA Conflict of Interest (standing item)
4. Bring forward for Decision/Action Deferred to October meeting
    - g) CPA health sector task force – update (Sean)
    - h) National community of practice advocacy (Sean)
  5. New Business Deferred to October meeting
    - a) Executive member openings – Chair Elect; 2 MAL (2026-27)
    - b) Goals for 2025/26
    - c) CPA 2026 convention planning - panel with awardees?
  6. Meeting schedule – Tuesday October 14 at 12 EST; consider alternate with Mondays.
  7. Adjournment

ADDENDUM POST-MEETING: membership fee change for 2026 was reviewed via email, due to notice of CPA deadline of September 30. Consensus from the Executive was to keep current student fee rate at \$1, and request modest increase for member fee to \$20 to support the Section initiatives.